## **Professional Experience**

#### Junior Financial Analyst

Marsten Internet Services, Nashville, TN | November 2022 - present

- Supported FP&A and financial reporting functions for an internet provider startup with over 100,000 customers, analyzed financial performance, tracked monthly KPIs, and coordinated with the finance manager to prepare presentations for leadership teams
- Conducted forecasting on market trends, business growth, and sales to inform hiring strategies, optimize service levels, and support company expansion
- Collaborate with accounting and finance teams to develop an annual operating budget identify cost-saving opportunities, resulting in a 10% reduction in labor expenses

#### Finance Intern

Roseman Medical Center, Nashville, TN | June 2021 - November 2022

- Provided support to financial analysts performing bank reconciliations and FP&A activities for a major hospital, which included analyzing financial data, invoices, accounts receivable, and accounts payable
- Created new Excel formulas to improve the efficiency of financial reporting

#### **Education**

Bachelor of Science (B.S.) Accounting

University of Tennessee, Knoxville, TN | June 2021

#### Certifications

Chartered Financial Analyst, FINRA | 2022

# Meera Patel

Nashville, TN 12345 meerapatel@example.com (123) 456-7890 LinkedIn | Portfolio

A financial analyst with two years of experience, specializing in accounting, financial reporting, forecasting, and FP&A. A proven track record of collaborating with high-performance finance teams to identify cost-saving opportunities and improve financial reporting processes.

## **Key Skills**

- Accounting
- Data analysis
- Financial forecasting
- FP&A
- Process improvement