# Jessica Green

#### PROFILE

Reliable and versatile Substitute Teacher with 8+ years of experience across K-12 and special education. Preferred substitute teacher at several Boston-area schools, based on strong class management and ability to take jobs on short notice. Bilingual: Fluent in English and Spanish.

#### PROFESSIONAL EXPERIENCE

#### Substitute Teacher

Southern Boston Educational District, Boston, MA | September 2016 to Present

- Fulfill short- and long-term teaching engagements at various schools and across grades K-12
- Take regular temporary after-school positions coaching gymnastics and cheerleading
- Received 92% positive feedback from all teachers
- Earned two commendations from principals for going above and beyond standard job duties

#### Substitute Teacher

Orlando Educational District, Orlando, FL | September 2014 to July 2016

- Stepped in to run after-school coaching for volleyball, gymnastics, and cheerleading
- Selected for long-term substitute teaching positions at three schools
- Appointed to 6-month engagement covering for a special education teacher

#### **EDUCATION**

## Bachelor of Arts (BA) English (minor in Spanish)

The University of Orlando, FL | 2014

### **KEY SKILLS**

- Classroom Management
- Parent-Teacher Communications
- Special Education
- Student Learning & Engagement
- Student Records Management
- Task Prioritization

#### LANGUAGES

 Fluency in Spanish | Advanced proficiency in Italian