MELISSA ANDERSON

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(123) 456-7890

Collaborative, forward-looking Solution Architect with 5+ years of experience at small to midsize companies. Skilled at building and maintaining productive partnerships at all organization levels. Versatile, polished presenter and communicator who puts complex technical topics in clear terms for lay audiences. Bilingual: Fluent in English and Spanish.

PROFESSIONAL EXPERIENCE

SOLUTION ARCHITECT   GLL Incorporated, Miami, FL | November 2017 to Present

- Member of group that made five key improvements to firm's core data architecture
- Praised for high productivity and performance managing four companywide databases
- Redesigned standard processes, raising daily efficiency by 15%
- Introduced communication checkpoints that improved team's partnership with other business functions

NETWORK ADMINISTRATOR   NKR Incorporated, Miami, FL | September 2016 to October 2017

- Strong early experience in a collaborative and fast-paced tech services environment

EDUCATION

BACHELOR OF SCIENCE (BS) – COMPUTER SCIENCE (MINOR IN HISPANIC STUDIES)   University of Florida, Gainesville, FL

KEY SKILLS

- Application development & integration
- Cloud computing
- Cross-functional collaboration
- Data architecture improvement
- Data security & confidentiality
- Database development & management
- Efficiency improvement
- Information technology (IT)
- Process redesign
- Product requirements definition
- Project management
- Technical troubleshooting

LANGUAGE

- Fluency in Spanish