

# MELISSA ANDERSON

123 Pine Brook Dr,  
Miami, FL 12345  
melissa@example.com  
(123) 456-7890

## LANGUAGE

### Bachelor of Arts in Business

Fluency in Spanish | Advanced  
proficiency in Italian

## KEY SKILLS

- Equipment Maintenance
- Freight Materials Handling & Processing
- Process Redesign & Improvement
- Productivity & Efficiency Gains
- Team Support & Collaboration
- Workplace Safety

Service-oriented Material Handler with 5+ years of experience in fast-paced work environments. Demonstrated success in high-volume freight handling and processing. Committed to continually gaining new work skills and expertise. Bilingual: Fluent in English and Spanish.

## PROFESSIONAL EXPERIENCE

### Material Handler

ECM Corp., Miami, FL | October 2017 to Present

- Handle and process various freight materials and packages
- Maintain close adherence to all protocols and best practices
- Praised for upholding high standards of workplace safety and customer service

### Carwash Attendant

ATR Auto Services, Miami, FL | August 2015 to September 2017

- Gained strong foundation in customer service and relations
- Helped facility earn a near-perfect (4.8) rating on quarterly satisfaction surveys