

Collaborative Diversity Manager with 5+ years of experience in the finance sector. Skilled at fostering positive relationships with various internal and external stakeholders.

Bilingual: Fluent in English and Spanish.

Professional Experience

Diversity & Inclusion Manager

KCN Bank Services, Boston, MA | November 2017 to Present [Leading local financial and brokerage services firm with 300 employees.]

- Manage projects and programs toward building a more inclusive and equitable work culture
- Strengthened HR communications and collaboration with other departments
- Co-develop and explain new HR policies to a complex workforce
- Helped guide HR dimension of a rapid growth period (150% increased revenue in the past two years)
- Member of talent management team that improved annual employee retention by 11%

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Education

Bachelor of Arts (BA) – English / Hispanic Studies Boston College, Boston, MA

Languages

Fluency in Spanish | Advanced proficiency in Italian

Certifications

 Professional in Human Resources (PHR), HRCI

Key Skills

- Business Change Leadership
- Cross-Functional Collaboration
- Cultural Awareness Campaigns
- Diversity, Equity & Inclusion (DEI)
- Employee Engagement
- Equal Employment Opportunity (EEO)
- Executive Consulting
- Human Resource Management Systems (HRMS)
- Human Resources (HR) Administration
- Policy Development & Interpretation
- Project & Program Management
- Regulatory Compliance
- Staff Recruiting
- Stakeholder Relations Management
- Talent Retention
- Work Culture Improvement
- Workforce Planning & Scheduling