Cameron Malfara

123 Bedford Avenue, New York, NY, 12345 cameronmalfara@example.com (123) 456-7890

A Law Clerk with two years of professional experience specializing in civil law, discovery, memorandums, and attorney-client correspondence. A strong track record of drafting pretrial motions and performing legal research for a variety of cases.

Key Skills

- Legal Research
- Pretrial Motions
- Litigation
- Civil Cases
- Discovery

Professional Experience

Law Clerk

Law Offices of Adams and Jones, New York, NY | May 2021 - Present

- Perform comprehensive legal research and draft opposition briefs for pending litigations, including summary judgments, motions to dismiss, and motions to discover
- Manage and maintain case documents and confidential client files, including eyewitness accounts, financial statements, and medical documents
- Draft and prepare subpoenas, motions, complaints, and witness lists for civil trials

Law Clerk

Corbin and Brown Legal Associates, New York, NY | May 2020 - May 2021

- Conducted legal research for criminal and civil cases, served as the liaison between clients and attorneys, and drafted correspondence for lead counsel
- Gathered and analyzed case documentation and sensitive client information, created witness lists, and evaluated legal precedents and history

Education

Juris Doctor

Columbia University, New York, NY September 2016 - May 2020

Bachelor of Arts (B.A.) Philosophy

Columbia University, New York, NY September 2012 - May 2016