

123 Carpenter Street, Philadelphia, PA, 12345 jessicalang@example.com (123) 456-7890

A Law Clerk with two years of legal experience specializing in federal law, legal research, pretrial motions, and data analysis. A proven history of delivering valuable legal support to lawyers and judges during civil suits and trial cases.

## Education

#### **Juris Doctor**

Temple University, Philadelphia, PA September 2016 - May 2020

Bachelor of Arts (B.A.) Philosophy Temple University, Philadelphia, PA September 2012 - May 2016

### Key Skills

- Legal Research
- Federal Law
- Pretrial Motions
- Data Analysis
- Civil Law

# **Professional Experience**

### Law Clerk

Judge Denise Roberts, Philadelphia, PA | May 2021 - Present

- Perform research on areas of law across the federal, state, and local levels, review facts in evidence, and provide references on laws and decisions material for legal determinations
- Deliver legal support for proceedings, pretrial conferences, motion sessions, and trials
- Attend court sessions to hear oral arguments and record necessary case information

### Law Clerk

Jensen and Ackles Legal Associates, Philadelphia, PA | May 2020 – May 2021

- Drafted advisory letters and memoranda on case law and legal precedents related to corporate governance and class action litigation
- Performed legal research for two lead attorneys and drafted pretrial motions for the dismissal of two personal injury suits