RAYMOND ORTIZ

An Auto Insurance Claims Adjuster with five years of professional experience specializing in customer service, loss valuation, and damage assessments. A proven track record of performing inspections on damaged vehicles and supporting customers throughout the claims process.

123 Bedford Avenue. New York, NY, 12345 raymondortiz@example.com (123) 456-7890

PROFESSIONAL EXPERIENCE

AUTO INSURANCE CLAIMS **ADJUSTER**

Allstate, New York, NY November 2019 - Present

AUTO INSURANCE CLAIMS ADJUSTER

Nationwide Insurance, New York, NY May 2017 - November 2019

KEY SKILLS

Associate of Science (A.S.) Auto Repair Technology

EDUCATION

University of Syracuse, New York, NY September 2015 - May 2017

- Deliver high-quality service to customers to assess vehicle repair needs, damages, and compensation, communicate with empathy and understanding throughout the claims process and achieve customer satisfaction scores of 92% annually
- Perform physical inspections of vehicle damages, create estimates and valuations, and conduct negotiations for settlements totaling \$5K-\$150K
- Serve as liaison between customers, auto repair companies, and Allstate to review insurance claims, repair costs, and adjustments
- Executed inspections on damaged vehicles for auto insurance claims, performed loss valuations, and gathered eye-witness accounts to determine liability
- Coordinated cross-functionally with customer service and legal teams to ensure appropriate compensation and settlements based on damages

- Customer Service
- Auto Insurance Claims Processing
- Policy Interpretation
- Claims Analysis
- Property Valuation

CERTIFICATIONS

Insurance Claims Adjuster License, State of New York, License #12345678