

Amar Singh

123 Santa Maria, San Francisco, CA 12345
youremail@example.com
(123) 456-7890

Monday, August 22, 2022

Mr. Caleb Morris

Hiring Manager
JFS Hospital
(123) 456-7890
email@example.com

Dear Mr. Morris:

Over the past three years, I have served on a hospital team helping patients and their family members navigate the transition to hospice. I would appreciate the chance to continue this vital work at your hospital in your advertised Hospice RN Case Manager role.

I'm committed to providing the information and support families need to make decisions about specific hospice options. I believe this is an essential function of any hospital, so I was glad to see that your facility has a designated team for hospice-related case management. I believe I can support these efforts based on my ability to:

- Maintain active communication with local hospice services. Build relationships based on trust and understanding of the admission rules governing each facility
- Ensure patients and their family members have a full understanding of local hospice services in light of their individual needs and priorities
- Draw on advanced medical knowledge from seven years' prior experience as an RN at a major hospital

The enclosed resume contains a more detailed overview of my experience. I look forward to hearing from you and learning more about this position soon. Thank you for your time.

Sincerely,

(Insert Signature Here)

Amar Singh