

# ALIYA JACKSON

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An Editor and Copywriter with entry-level experience specializing in content development, proofreading, journalism, and WordPress. Adept at collaborating with teams of journalists to support the delivery of high-quality online publications.

## PROFESSIONAL EXPERIENCE

### EDITOR

Boston Chronicle, Boston, MA | May 2021 – Present

- Perform editing, proofreading, and quality assurance activities for 15+ articles per month for a premiere online news publication covering a wide range of topics and subject matter
- Provide constructive feedback to copywriters and journalists to enhance writing quality, clarity, and conciseness while maintaining a unique voice and style
- Coordinate with the senior editor to develop style guidelines for news articles and identify opportunities to streamline the publication process in WordPress

### EDITOR

The Maltese Falcon Literary Magazine, Harvard University,  
Cambridge, MA | September 2018 – May 2021

- Evaluated, proofread, and provided constructive feedback for 80+ poetry and short-story submissions for a bi-annual publication, which included providing editing services to students and coordinating with a team of student editors to identify quality pieces

## EDUCATION

### BACHELOR OF ARTS (B.A.) ENGLISH

Harvard University, Cambridge, MA | September 2017 - May 2021

## KEY SKILLS

- Editing
- Proofreading
- Copywriting
- WordPress
- Journalism