



Aliya Jackson

Electrician Apprentice
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January 1, 2024

Mr. Matthew Johnson

Senior Hiring Manager
Peco Energy
(987) 654-3210
matthewjohnson@pecoenergy.com

Dear Mr. Johnson,

As an apprentice electrician with Philly Electric Inc, I supported master electricians in performing over 150 installations and electrical repairs for residential and commercial customers. My experience diagnosing root causes for complex issues with electrical systems would be a strong asset to your team.

Peco Energy has a prestigious reputation for being a source of innovation within the energy space, and I'm enthusiastic about the opportunity to continue to grow as an electrician within your organization. My advanced knowledge of blueprint reading and electrical codes would allow me to immediately contribute based on the following career achievements:

- Provided support to master electricians during the installation and repair of HVAC and electrical systems for homeowners and commercial clients, generating \$500,000 in annual revenue
- Ensured compliance with NEC, building codes, and OSHA safety
- Diagnosed issues and defects with electrical wiring, identified solutions, and performed preventative maintenance to ensure optimal functionality and performance

I hope to speak with you further regarding how my knowledge of HVAC and blueprint reading could benefit your team. Feel free to contact me via phone or email for additional questions about my background. I appreciate your time and consideration.

Sincerely,

(Insert Signature Here)

Aliya Jackson