

Raymond Ortiz

123 Bedford Avenue, New York, NY 12345
youremail@example.com
(123) 456-7890

Resourceful HR Business Partner with 6+ years of experience and broad, deep HR knowledge to help organizations grow and thrive. Skilled in developing and implementing programs for a more positive, collaborative work culture.

Education

Bachelor's Degree – Business Administration
University Of Syracuse, Syracuse, NY

Key Skills

- Compensation Planning
- Cross-Functional Collaboration
- Employee Relations & Communications
- Leadership Consulting
- Performance Management
- Policy & Strategy Development
- Recruiting & Onboarding
- Staff Training & Development
- Succession Planning
- Business Needs Analysis
- Stakeholder Relations

Professional Experience

HR Business Partner

EFG Corporation, New York, NY | June 2020 to Present

- Advise on organizational development to help build and maintain a streamlined, high-performing workforce
- Build positive, productive relationships with diverse internal and external stakeholders
- Advised on new compensation plan that improved transparency and increased staff retention by 12%

HR Business Partner

LMN Inc., New York, NY | June 2016 to June 2020

- Pinpointed and clarified various employee relations issues, offering targeted, relevant solutions
- Co-designed new manager recruiting strategy that generated an influx of applications from high-potential candidates