

Melissa Anderson

youremail@example.com
(123) 456-7890
123 Carpenter St.,
Philadelphia, PA 12345

Ms. Lori Taylor
Hiring Manager
Boston Medical Center
(123) 456-7890
email@example.com

April 18, 2024

Dear Ms. Taylor:

Since October of last year, I have excelled as an occupational therapist at a major regional hospital, engaging with a diverse patient population and collaborating with a team of other OTs and OT assistants. I hope to bring that same dedication to Boston Medical Center as your team's next occupational therapist.

I'm drawn to your description of a health care setting that values patients' recovery of daily living skills after a major health event. This is my passion. Nothing motivates me more than helping patients set and achieve renewed activity and mobility goals.

My work highlights and qualifications also include the following:

- Provide case managers with insight and analysis that supports responsible discharge planning
- Offer ideas and suggestions to make patients' home or work environment safer and more conducive to a healthy lifestyle
- Master's degree in occupational therapy from Temple University
- Highly efficient, drawing on prior work experience in the service industry

I am available and look forward to potentially telling you more about how I can help your organization.

Sincerely,

Melissa Anderson