

# Jasmine Brown

123 W 15th Street, Minneapolis, MN 12345   youremail@example.com   (123) 456-7890

Branch Manager with 6+ years of advancement and experience. Combine strong service focus with deep knowledge of financial products and investment vehicles. Skilled at executing business strategies for consistent growth and long-term success of branch operations. Committed to professional integrity and excellence in all endeavors.

## Education & Credentials

### Bachelor of Arts (BA) Finance

University of Minnesota,  
Minneapolis, MN, 2012 - 2016

## Key Skills

- Branch Operations Management
- Client Relations
- Cross-Functional Collaboration
- Customer Service & Satisfaction
- Procedure Development
- Strategic Business Planning
- Team Leadership & Motivation
- Transaction Processing

## Professional Experience

### Branch Manager

LMN Bank, Minneapolis, MN | 2018 to Present

- Coordinate all daily bank activities and operations
- Oversee and motivate a team of 25+ bank tellers and other personnel
- Ensure strict adherence to all formal bank procedures and best practices
- Build and maintain productive relationships with diverse clients and team members

### Bank Teller & Associate

OPQ Credit Union, Minneapolis, MN | 2016 to 2018

- Helped clients with deposits, withdrawals, and other common account transactions
- Provided courteous, helpful service to customers at all points