

Restaurant Manager 123 Carpenter Street, Philadelphia PA, 12345 alyssabrown@youremail.com (123) 456-7890

## January 1, 2022

## Tyrone Jackson

Senior Hiring Manager Bobby Flay Steak (987) 654-3210 tyronejackson@bobbyflaysteak.com

Dear Mr. Jackson,

As a manager with over eight years of experience within the restaurant industry, I've developed an expertise in leading diverse, high-performance teams to improve the guest experience. As a restaurant manager at Fogo De Chao, I oversaw \$7M in annual P&L and coordinated all aspects of daily operations. I believe that my leadership capabilities and people management skills will allow me to provide valuable contributions to your company in the general manager position.

Bobby Flay's Steak has a reputation for excellence that resonates with me as a professional within the restaurant space. I am confident that I can help continue to further this reputation and enhance guest satisfaction based on the following professional achievements:

- Oversaw operations for a high-end Brazilian steakhouse, managed P&L valued at over \$7M, and identified opportunities to enhance workflows and operational efficiency
- Managed 30 servers, hostesses, and sou chefs, and led efforts to improve communication between the front of the house and back
  of the house during high volume periods
- Developed new procedures to improve inventory management and forecasting, which reduced waste by 15%

I would like to schedule an interview to discuss further how my experience within the restaurant industry can help Bobby Flay's Steak continue to enhance the guest experience and improve daily operations. You may contact me via phone or email at your convenience. Thank you for your time and consideration.

Sincerely,

(Insert Signature Here)

Alyssa Brown