Mina Sayed

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A Clinical Research Associate with five 10+ of experience, specializing in CTMS, EDMS, regulatory compliance, and SAE reporting. A proven track record of collaborating with multidisciplinary teams to execute complex clinical research initiatives.

Key Skills

- Serious Adverse Event (SAE) Reporting
- Clinical Trial Management Systems (CTMS)
- Electronic Data Capture (EDC)
- IRB Submissions
- Relationship Building

Professional Experience

Senior Clinical Research Associate

University of Pennsylvania, Philadelphia, PA | September 2015 – Present

- Deliver research support for a series of clinical trials for the neurology department, including IRB submissions, patient recruitment, and the development of study protocols
- Utilize clinical trial management systems (CTMS) to coordinate project management functions of clinical trials, including patient tracking and study deviations
- Oversee Serious Adverse Event (SAE) reporting activities, including coordinating with the Principal Investigator to ensure transparency and accurate reporting of adverse events

Clinical Research Associate

Temple Hospital, Philadelphia, PA | May 2012– September 2015

- Provided essential support for the execution of clinical research trials, which included creating documentation for IRB submissions and interfacing with sponsors through the duration of the trial lifecycle
- Ensured proper tracking and organization of patient visits, drug supply, and adverse events using electronic data capture (EDC) and clinical trial management systems (CTMS)

Education

Bachelor of Science (B.S.) Clinical Research

Temple University, Philadelphia, PA September 2008 - May 2012

Certifications

- Certified Clinical Research Coordinator (CCRC), 2016
- Certified Clinical Research Professional (CCRP), SORCA, 2014
- Certified Clinical Research Associate (CCRA), ACRA, 2012