

Skyler Thompson

Waitress 123 Bridge Street, Boston, MA 12345 skylertompson@example.com (123) 456-7890

January 1, 2022

Mr. Caleb Morris

Hiring Manager
The Mariner Restaurant
(987) 654-3210
calebmorris@themariner.com

Dear Mr. Morris,

As a waitress with over 10+ years of experience within the hospitality industry, I've developed an expertise in fine dining and sales techniques. At The Ocean Wind, I upsold specialty cocktails and gourmet seafood specials to generate over \$90K in annual revenue. I worked collaboratively with hostesses, servers, and kitchen staff to improve daily operations and service standards. I am confident that my experience within the restaurant industry would be an asset to your team.

The Mariner Restaurant's reputation for providing both an exquisite dining atmosphere and upscale seafood is what draws me to apply for this position. I have a strong passion for the hospitality industry, and I believe that I can help your establishment continue to grow this prestigious reputation based on the following accomplishments from my career:

- Delivered high-quality service to 45+ guests per day, upsold high-end seafood entrees and specialty cocktail beverages, generated over \$95K in annual sales, achieved guest satisfaction ratings of 90%, and contributed to a five-star Google ranking
- Provided training to 17+ new hires on a complex menu with over 30 items and delivered coaching and mentorship to improve sales and communication skills
- Educated guests on a variety of seafood entrees and cuisine to achieve 150% of sales goals, including oysters, littleneck clams, cherrystone clams, quahogs, lobster, cod, and crawfish

I hope to speak with you further regarding how my experience within fine dining can help your restaurant continue to deliver quality service to your guests. You may contact me for more information on my background at your convenience. Thank you for your time and consideration.

Best regards,

(Insert Signature Here)

Skyler Thompson