

Jasmine Brown

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Forward-looking HR Manager with 12 years of experience. Strong background building successful HR departments from the ground up. Skilled at guiding diversity recruiting initiatives and providing employee resources to support the growth of enterprise organizations. Adapt readily to new work challenges and industry conditions. Senior Professional in Human Resources (SPHR).

Education

Bachelor of Science (BS) Human Resource Management
University of San Francisco, CA | 2011

Key Skills

- Change Management
- Diversity, Equity & Inclusion (DEI)
- Employee Relations
- Human Resources Information Systems (HRIS)
- Performance Management
- Policy Development & Enforcement
- Project & Program Management
- Talent Acquisition & Retention

Certifications

- Human Resource Certification Institute (HRCI)
- Senior Professional in Human Resources (SPHR) | 2016
- Professional in Human Resources (PHR) | 2013

Professional Experience

HR Director

Alita Technologies Inc., San Francisco, CA | October 2016 to Present
[\$300M technology corporation with 7,000 employees in 5 countries]

- Set overarching HR strategy, oversee a team of 35 HR business partners, and meet with C-level leaders to define company growth objectives
- Spearhead diversity recruiting initiatives to acquire and retain top talent in the tech industry
- Drive efforts to build work cultures centered on DEI, including planning and implementing training programs on cultural awareness and sensitivity
- Develop leadership training programs and coach and mentor department leaders on raising team engagement and performance

HR Manager

Westline Software Group, San Francisco, CA | June 2011 to October 2016
[Leading software company with 3,000+ employees]

- Developed and built the HR department, defined HR policies, and managed administration of \$15M+ in payroll and benefits
- Managed all talent planning, performance management, and employee compensation and explored new ways to enhance hiring processes