

# Timothy Jefferson

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## PROFILE

A Quality Control Inspector with entry-level experience specializing in quality assurance, QMS, internal audits, and communication. Adept at interfacing with diverse cross-functional teams to identify product defects and maintain compliance with quality standards.

## PROFESSIONAL EXPERIENCE

### Quality Control Inspector

Toyota Dealership, Cincinnati, OH | August 2021 – Present

- Conduct quality control inspections of new and used automobile products and create reports on product condition, defects, and potential risk
- Perform physical inspections of automotive vehicles, including capturing images and analyzing product quality issues
- Ensure compliance with quality control standards during vehicle audits
- Provide training to three new hires on quality assurance procedures, audit processes, and company policies

### Entry-Level Maintenance Technician

PepBoys, Cincinnati, OH | June 2020 – August 2021

- Performed repairs and preventative maintenance on vehicles for customers, including oil changes and tire replacements
- Ensured compliance with quality assurance standards and provided exceptional service to customers

## EDUCATION

### High School Diploma

Cincinnati High School,  
Cincinnati, OH

September 2016 - June 2016

## KEY SKILLS

- Quality Control
- Quality Assurance
- Compliance
- Quality Audits
- Team Collaboration