## SAMANTHA LIN

Cosmetologist New York, NY 12345 samanthalin@youremail.com (123) 456-7890 <u>LinkedIn</u> January 1, 2024

## Jonathan Roberts

Hiring Manager 21st Street Beauty Professionals (987) 654-3210 jroberts@21ststreetbeautypros.com

Dear Mr. Roberts,

As you can see from my attached resume, I'm a licensed cosmetologist with five years of professional experience. Throughout my career, I've provided high-quality beauty services to a diverse client base. My ability to build long-term relationships with customers improved client retention by over 40% for Brooklyn Beauty Salon. I can help improve revenue and client satisfaction for your organization as the new cosmetologist.

21st Street Beauty Professionals' reputation for delivering an inclusive customer experience that caters to clients from all walks of life is what draws my interest in this opportunity. I can further the success of your salon based on my career accomplishments:

- Built long-term relationships with clients by providing recommendations and creative solutions for hair and beauty services based on individual needs
- Upsold products and services and provided education on coloring, maintenance, and hairstyles, which generated up to \$3,000 in additional revenue per month
- Performed eyelash treatments, facials, and haircutting services for over
  500 clients and achieved positive customer service scores of 95%

I look forward to sharing more about how my sales and customer service skills can enhance your business. Feel free to contact me for follow-up information at your earliest convenience. I appreciate your time and consideration.

Sincerely,

(Insert Signature Here)

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