

SAYID AZIZ

123 Your Street,
New York, NY 12345
saziz@example.com
(123) 456-7890

EDUCATION

Master of Arts (M.A.) Arabic

University Of Columbia,
New York, NY
September 2009 - May 2011

Bachelor of Arts (B.A.) Arabic

University Of Columbia,
New York, NY
May 2005 - September 2009

KEY SKILLS

- Arabic (Native)
- Language Translation Services
- Interpretation
- Linguistics
- Intercultural Communication
- Diplomatic Relations

CERTIFICATIONS

- ATA Certified Translator, English into Arabic, 2011
- ATA Certified Translator, Arabic into English, 2011

An international Translator with 10+ years of experience, specializing in linguistics, Arabic, diplomatic relations, and intercultural communication. A proven track record of providing language services as an interpreter for U.S. embassies and foreign diplomats. Adept at driving understanding across languages to bridge cultural divides.

PROFESSIONAL EXPERIENCE

Translator & Interpreter

United Nations, New York, NY | October 2014 – Present

- Serve as an interpreter for U.S. diplomats and ambassadors from various countries in the Middle East, including Lebanon, Saudi Arabia, and Egypt
- Attend diplomatic meetings with UN teams and foreign representatives to translate English into Arabic for foreign representatives
- Ensure accurate translation of English based on regional dialects and language nuances
- Translated, proofread, and edited memos and documentation in Arabic for foreign ambassadors, including proposals to foster international relations

Translator & Interpreter

U.S. Embassy, Beirut, Lebanon | June 2011 – October 2014

- Delivered language translation services to diplomats in a high-volume embassy, which included providing support to ambassadors during meetings with local community members to build new international relationships
- Translated reports, proposals, and documents from the Lebanese government into English for U.S. diplomats and provided insights on interpretation