

# Arthur Lang

123 Your Street, Boston, MA | alang@example.com | (123) 456-7890

A recent graduate in English Literature with entry-level experience, specializing in editing, copywriting, grammar, and content refinement. A strong background in writing articles for university newspaper publications and websites.

## Education

### Bachelor of Arts in English Literature

Boston University, Boston, MA  
September 2017 - May 2021

## Key Skills

- Copywriting
- Proofreading
- Editing
- Microsoft Office Suite
- Wordpress

## Professional Experience

### Freelance Proofreader Editor & Copywriter

Superior Film Reviews, Boston, MA | May 2021 – Present

- Write 35 articles on upcoming films and movie reviews, create and refine copy, and proofread final copy prior to publication on the company website
- Conduct editing for other authors, identify grammatical errors, and ensure consistency of voice throughout each piece
- Utilize Wordpress and Google Suite applications to format copy for articles

### Proofreader Editor

University of Boston Newspaper, Boston, MA | May 2018 – May 2021

- Wrote, created, and edited 50 articles for the university newspaper, which included covering emerging stories on the local community and campus life
- Reviewed articles submitted by other writers, conducted editing and proofreading, and provided recommendations to improve content

## Academic Experience

### Academic Projects

University of Boston, Boston, MA | January 2021 – May 2021

- Wrote a 25-page capstone paper examining the relationship between the symbolism of Virginia Woolf and the development of postmodern literary theory