Robert Cho

Chief Executive Officer 123 Address St., Boston, MA, 97201 robertcho@youremail.com (123) 456-7890

January 1, 2021

Louis Gentile

Senior Hiring Manager ArkTech Software Corp. (987) 654-3210 louisgentile@arktech.com

Dear Mr. Gentile.

As you can see from my attached resume, I have over 14 years of experience as an executive and CEO within the technology industry. My greatest accomplishment was building Solaris Software from a start-up company into a \$20M business. I believe that my vast experience in creating scalable business models within the software space would be a strong asset to your company in the CEO position.

ArkTech Software Corp's impressive reputation as an industry leader in SaaS solutions aligns with my background as an innovator in the software solution market. I am confident that my experience as a technology executive would aid the growth of your organization based on my career achievements:

- Built, managed, and scaled a start-up software solution business into a multi-million-dollar corporation, which West Sun Software Inc. acquired for \$100M in 2020
- Developed business strategies, analyzed market trends, and drove the development, deployment, and delivery of SaaS solution products generating \$8M in annual revenue
- Created a scalable business model to facilitate growth of 80% 120% YOY

I would like to schedule an interview to discuss how my knowledge of the software solution market could aid your company. You can contact me at your convenience for any questions you may have. Thank you for your time and consideration.

Sincerely,

(Insert Signature Here)

Robert Cho