JANE SUTTREE

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Skilled QA analyst experienced with a variety of software systems and testing tools. Proven track record of discovering vulnerabilities and ensuring compliance for web-based software applications. Strong time management, organization, and communication skills.

PROFESSIONAL EXPERIENCE

QA ANALYST KBR, Inc., Houston, TX | November 2019 – Present

- Write, monitor, and execute web application tests using Telerik
- Collaborate with product development team to identify and respond to technical issues
- Develop SQL queries for the extraction of needed data
- Design automated systems to improve efficiency of organization's QA department

STUDENT OFFICE ASSISTANT University of Oklahoma, Norman, OK | September 2017 – June 2019

- Greeted students and answered telephone, provided information and referrals as needed
- Managed spreadsheets regarding student contact, course enrollment, and financial aid information
- Assisted management with generating reports and preparing presentations
- Wrote and updated operations manuals to assist with the training of new hires

EDUCATION

BACHELOR'S DEGREE IN COMPUTER SCIENCE University of Oklahoma Norman, OK | September 2015 – June 2019

KEY SKILLS

- Application testing
- Telerik
- SQL
- Automation