

Professional Experience

Head Phlebotomist

Cedars Sinai South Plaza Drawing Lab, Los Angeles, CA | April 2015 – Present

- Supervisor for three phlebotomists on staff at blood draw laboratory station
- Process more than 65 clients daily, carefully handling and documenting all blood draws
- Prepare specimens for transfer to primary lab site and analysis
- Manage client comfort as a top priority, ensuring that there is little pain or discomfort during blood draws
- Adhere to pandemic safety protocols strictly; all staff is masked and vaccinated

Phlebotomist

UCLA Clinical Laboratory Services, Encino, CA | August 2013 – April 2015

- Responsible for 20+ blood draws daily at walk-in clinic
- Ensured comfort and ease of clients; received regular commendations on blood draw skills
- Interviewed patients to obtain necessary medical information; managed all data collection with Phlebio Software System
- Prepared specimens for analysis, labelling all draws clearly

Education

Phlebotomy Training and Certification Program, June 2013

Phlebotomy Training Specialists, Culver City, CA

- Graduated in top 10% of class

Certifications

- CPT II certification, August 2013
- Advanced phlebotomy CE certificate, National Healthcareer Association

Lakshmi Bai

Encino, CA 48992
lakshmibai@email.com
(930) 204-2945

Dedicated and experienced phlebotomist with eight years of professional experience in the Los Angeles region. CPT II certified by the state of California. Detail-oriented and precise, with a demonstrated skill at performing venipunctures and capillary punctures at a high rate of accuracy. Skilled at medical record keeping and excellent interpersonal skills.

Key Skills

- Blood collection and handling
- Digital medical records
- Venipuncture and capillary puncture
- Phlebio Software System
- Interpersonal skills
- Written and oral communication