

# Jeremy Swartz

example@myemail.com

(098) 765-4321

456 My Street, San Diego, CA 76543

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Hugo Smith  
Tekona Bank  
123 Your Street,  
Houston, TX 12345  
(123) 456-7890  
example@youremail.com

[month, day, year]

Dear Mr. Smith,

I'm reaching out in regard to the senior computer scientist position with Tekona Bank. During my time with Moneco Credit Union, I improved a speech recognition program that helped reduce mobile banking time by 15%. Also, I leveraged my advanced knowledge of Python and JavaScript to enhance app functionality and improve the customer experience. I am confident I could achieve similar results for your company.

Tekona Bank is known for its end-user security programs, making each transaction a secure one. For more than eight years, I led a 15-member development team to conduct extensive risk assessments, performance testing, and Agile development. Some of my recent accomplishments include:

- Defined, developed, and implemented new features for a mobile banking application, improved the functionality of speech recognition program, and increased user satisfaction by 20%
- Upgraded security protocols for improved remote access and introduced 2FA features to mitigate fraud and prevent unauthorized transactions
- Managed and built a team of 15 developers and cybersecurity analysts, provided coaching and mentorship, and established a high-performance culture centered on inclusion and collaboration

I look forward to discussing how my dynamic background as a technology professional and leader would be an asset to your team. Please feel free to contact me at your convenience to schedule an interview. Thank you for your time and consideration.

Sincerely,

Jeremy Swartz