

Joshua Brandon

4974 Rockford Mountain Lane,
Green Bay WI 54301
JBlending@email.com
(555) 121-5555

A professional mortgage loan officer with a Wisconsin NMLS license and 10 plus years of experience working in finance. Adept at managing and processing residential mortgage loan applications, including subprime, Federal Housing Administration (FHA), Veterans Affairs (VA), and conventional home loans. Confident in ability to regularly exceed sales targets and maintain a profitable client portfolio.

Key Skills

- Mortgage Loan Processing
- Client Relations
- Team management
- Computer Skills (Microsoft Office, QuickBooks, TurnKey Lender)
- Accounting

Professional Experience

Senior Loan Officer

Green Bay Home Loans, Green Bay, WI | March 2015 – April 2021

- Managed a team of 10 loan officers and oversaw the origination of FHA and VA loans
- Regularly exceeded monthly sales goals by over 20 percent
- Actively managed loan pipeline ranging from 50 to 60 loans on average, totaling approximately \$20 million in financing

Mortgage Loan Officer

Jones Accounting & Loans, Madison, WI | May 2011 – January 2015

- Maintained current knowledge of real estate markets and trends, and stayed up-to-date with changes to FHMA, FHLMC, FHA, and VA regulations
- Managed the company's best performing team in 2014, averaging a monthly business total of \$15 million
- Originated an average of 10 loans per month from client portfolio as well as referrals

Loan Processor

Woodforest Finance, Green Bay, WI | May 2010 – November 2014

- Processed an average of 12 loans per week with 98 percent accuracy using TurnKey Lender loan software
- Identified an inaccuracy that helped the company avoid a loan totaling \$2 million
- Gathered and analyzed client financial information to evaluate loan eligibility

Education

Bachelor of Science in Accounting

University Of Wisconsin-Madison Madison, WI, September 2006 – May 2010

Certifications

- Wisconsin NMLS License, Nationwide Licensing System, 2020