SAMUEL ISAACS

Carpenter 123 Main Street, Boston, MT 12345 s.isaacs@youremail.com (123) 456 -7890

January 1, 2021

Justin Taylor Senior Hiring Manager ABC Carpentry (987) 654-3210 j.taylor@email.com

Dear Mr. Taylor,

I have over 12 years of experience as a professional carpenter creating custom furniture and cabinets to suit the client's requirements. I am fully trained and skilled in working with a variety of woodworking machinery and different types of wood. I involve myself in every aspect of the creation process, from CAD designs to procuring the correct materials and ensuring the final items meet the client's original vision.

Over the last 4 years, I have personally been responsible for a 25% increase in revenue at Central Designs as my presentations at trade exhibitions have brought in 37 new corporate clients. I hope to bring the same level of success to ABC Carpentry.

Some of my career highlights include:

- Designing and building the bar fittings at the new Boston Harbor Pub which has won a number of design awards
- Assisting in the design and build of the Amtech International Headquarters in Paris

I would love to discuss my design style and show you my portfolio at your earliest convenience. Please feel free to contact me with a time and date that suits you.

Kind regards,

(Insert Signature Here)

SAMUEL ISAACS

P.S. I was recently shortlisted for a U.S. Wood Design Award.