MARION YOUNG

Restaurant Manager 43 Address Road, San Antonio, TX m.young@youremail.com (504-500-2843)

May 17, 2021

Anna Lawson

Senior Hiring Manager Olive Garden (004) 384-2948 a.lawson@youremail.com

Dear Ms. Lawson,

Last year, I generated and spearheaded a diner loyalty scheme that increased bookings by 45% during regular quiet periods, increasing overall revenue by 32%. I look forward to displaying similar innovation and business acumen as a restaurant manager at Olive Garden.

As a seasoned manager with over 11 years of leadership experience in busy Italian eateries, the chance to work for a renowned brand like Olive Garden appeals to me. I believe that I have the exceptional mentoring skills and organizational abilities to deliver incredible results. My recent achievements include:

- Leading a series of team training sessions focusing on customer service skills that boosted customer satisfaction by 45%
- Creating a food and wine pairing scheme that increased bar takings by an average of \$750 per shift
- Increasing staff retention by 72% through a series of wellbeing and team building workshops

Please get in touch to arrange a convenient interview slot. I look forward to exploring how my experience and management skills can help craft unforgettable experiences for your guests in 2021.

Sincerely,

(Insert Signature Here)

MARION YOUNG

P.S. I would love to tell you how I reduced staff absences by 23% last year.