CARRIE-ANN M. BARNES

567 SW Eighth Street, Columbia, SC 29044 cmbarnes@myemail.com (123) 456-7890 Dependable, well-rounded General Maintenance Worker with over a year of experience beautifying public properties. Able to climb vertical ladders, lift heavy objects, and work with hand and power tools. Highly driven team player who exceeds expectations and motivates others to go the extra mile. Willing to work extended hours and in inclement weather as needed.

PROFESSIONAL EXPERIENCE

MAINTENANCE ASSISTANT - STREET

The City of Columbia, Columbia, SC | July 2019 - Present

- Inspecting and maintaining parks, recreational facilities, streets, sidewalks, and storm drains for safety and security
- Performing basic custodial and maintenance work in accordance with quality and safety guidelines and department policies
- Installing landscape materials, laying asphalt, and finishing concrete
- Participating in trainings to enhance skills and job knowledge
- Commended by superiors for exemplary work ethic and teamwork

VOLUNTEER

Palmetto Conservation, Columbia, SC | September 2018 - June 2019

- Served as Passage Monitor by regularly assessing condition of assigned section of the Palmetto Trail
- Reported findings to the Volunteer Coordinator
- Educated trail users to follow safety protocols
- Assisted with clearing downed trees, limbs, and debris
- Assisted with trail construction and maintenance

EDUCATION

HIGH SCHOOL DIPLOMA

Richland Northeast High School, Columbia, SC | 2018

KEY SKILLS

- Teamwork
- Physically fit with strong work ethic
- High familiarity with hand and power tools
- South Carolina Class "D" Driver's License