Yolande Luttrell

Retail Sales Associate 654 Third Road, Norwalk, CT 04020 y.luttrell@myemail.com (485) 284-4039

May 19, 2021

Rosalind Longoria

Senior Hiring Manager CVS Health (375) 103-2812 r.longoria@youremail.com

Dear Ms. Longoria,

I was recently tasked with streamlining my store's inventory management system to improve product availability to customers. I implemented strategic changes that reduced understocking issues by 87% over just 6 months. I'm excited to display similar organizational skills as a senior retail associate at CVS Health.

As a seasoned retail worker with 12+ years of experience in pharmacies and health stores, the opportunity to work for an industry leader like CVS Health is irresistible to me. I believe that my detailed knowledge of healthcare products and sales techniques can help your company grow its impressive reputation even further in 2021. My latest achievements include:

- Leveraging rapport-building strategies to upsell promotional products at the checkout, consistently ranking in the top 5% of colleagues for sales
- Energetically promoting my pharmacy's loyalty schemes and service range, increasing uptake by 43% in 2020
- Providing sensitive and compassionate assistance to store guests, achieving a 5-star service score three
 years in a row

I'm excited to discuss how my extensive experience in health-related retail stores and diligent work ethic can benefit your company. Please don't hesitate to get in touch to schedule an interview.

Sincerely,

(Insert Signature Here)

Yolande Luttrell

P.S. I would like to tell you why I was praised for my exceptional efficiency at my latest annual review.