

# MARIA MONGARAZ

Photographer Nashville, TN 12345 mmongaraz@yourmail.com (123) 456-7890 [Portfolio](#)

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## MELISSA OPPENHEIMER

Director of Human Resources  
XYZ Creatives  
765-432-1987  
melissa@xyzcreatives.com

Dear Ms. Oppenheimer,

In 2018, my portfolio project "Scenes of Hope" won first prize in the portrait photography category at the Savannah Arts Festival. The judges described my work as unique, creative, and insightful. They also praised my talent in using focus and lighting to create attention-grabbing portraits. Those are skills I want to bring to XYZ Creatives as a staff photographer.

The mission at XYZ Creatives is to use photography to tell a story. My portrait techniques can help your business achieve this mission. Since graduating from the photography program at Savannah College of Art and Design, I have spent the past two years taking headshots, graduation photos, and other portraits as a freelance photographer. In my free time, I volunteered my photography skills to take professional headshots for women fleeing domestic violence who needed to find employment.

These projects helped me develop key skills including:

- Connecting with photographic subjects
- Using color to create atmosphere
- Adjusting light and shadow to draw the eye

Portrait photography is my passion. I look forward to discussing how my work can benefit XYZ Studios with you.

Sincerely,

*(Insert Signature Here)*

**MARIA MONGARAZ**

P.S. — I'd love to tell you about other portrait projects like one I recently completed of cancer survivors for my local hospital.