



Sarah Sark

Prospective financial analyst with a graduate degree in the field. A good communicator who can adjust financial terminology to more or less advanced levels based on audience. Excellent team player who is also capable of working alone to produce results. Already knowledgeable of several software programs. Fast learner who is willing and able to pick up more software skills.

Professional Experience

Financial Analysis Intern

ABC Infrastructure Corporation, San Jose, CA June 2020 - September 2020

- Completed a 12-week shadowing program that involved assisting the organization's Lead Financial Analyst
- Reviewed proposed local tax changes and created a summary for the Lead Financial Analyst
- Prepared reports on an infrastructure project, including one that demonstrated how choosing a specific vendor could save 30% on material costs

Business Assistant

Chart Company, San Francisco, CA June 2018 - September 2018

- Identified opportunities to reduce waste in supply procurement
- Modeled the financing of a project with different loan terms
- Estimated costs of the company's potential retirement-plan options

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Education

Master of Financial Analysis

Ball School Of Business, San Jose, CA
September 2019 - June 2021

Won the school's Graduate Student of the Year in Finance Award

Coursework completed:

- Advanced Accounting
- Corporate Finance Modeling
- Tax Planning

Bachelor of Science in Accounting

San Francisco University, San Francisco, CA
September 2016 - June 2020

Participated in the Small-Business Accounting Simulator Program

Coursework completed:

- Auditing
- Financial Reporting
- Managerial Accounting

Key Skills

- Accounting
- Written and verbal communication
- Financial literacy
- Organization of information
- Excel, Maplesoft and Quantrix software

Certifications

- Certified Financial Modeler, Finance Professionals of America, 2021