

# MILENA CULLEN

Physics Tutor  
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**Heather Skinner**  
Senior Hiring Manager  
Varsity Tutors  
(654) 321-0987  
h.skinner@youreemail.com

Dear Ms. Skinner,

My most significant career accomplishment so far was achieving a 98% first-time pass rate for my students in 2020. My differentiated self-made resources and assessment-based lesson plans helped my students make outstanding progress in a short timeframe. I look forward to replicating this success as a physics tutor at Varsity Tutors.

As a qualified high school teacher with more than two years of experience as an independent tutor, Varsity Tutors's reputation for promoting innovative teaching methods makes it the ideal environment for my talents and abilities. My recent achievements show I can provide high-quality services to your diverse client base. These include:

- Developing a rigorous revision program to meet the requirements of students with autism spectrum disorder (ASD) and attention-deficit/hyperactivity disorder (ADHD), resulting in a 100% pass rate for these pupils
- Working with a local school to provide one-on-one support to disadvantaged students, effectively closing the attainment gap for that cohort
- Providing additional assistance with comprehension skills, improving overall results by 32% in 2020 compared to the previous year

I look forward to discussing how my detailed subject knowledge and creative teaching strategies can support Varsity Tutors' students, and I am available at your convenience.

Sincerely,

*(Insert Signature Here)*

**MILENA CULLEN**