



Marcus Dacelin

Forward-thinking, articulate IT Program Manager with a recent MBA and over a year of experience monitoring and coordinating overall programs. Adept at identifying and reducing inefficiencies in addition to facilitating communication among cross-functional teams. Highly familiar with process knowledge, PMO standard tools and templates, and other SaaS platforms. Eager to learn and grow with a team of similarly driven, passionate associates and leaders.

Professional Experience

Program Manager

Branson Enterprises, Inc., Branson, MO August 2019 - Present

- Defining program core stakeholders and regularly reviewing to ensure alignment across functions
- Executing programs with program master schedules, program action items and resource allocation matrices
- Delivering all programs to meet or surpass KPIs
- Leading custom HR software project that eliminated four meeting hours per week for 20 employees
- Automated file transfer process that is saving 100 labor hours

Business Operations Intern

Select Diagnostics, Manhattan, KS January 2019 - May 2019

- Analyzed company performance history to optimize efficiency
- Performed SQL queries for real-time reporting
- Provided analytical support across company departments
- Produced clear, concise presentations for project managers

123 S Main Street, Branson,
MO 65616
mdacelin@umail.com
(417) 111-0000

Education

Concurrent Bachelor of Science in
Computer Science & Master of
Business Administration
Kansas State University, Manhattan, KS
September 2014 - May 2019

Key Skills

- Detail-oriented
- Highly motivated and coachable
- Strong written and oral communications skills
- Teamwork
- PM Method

Certifications

- Project+ - CompTIA
- PgMP - PMI