

Professional Experience

Apprentice HVAC Technician

Pasadena Independent School District, Houston, TX | July 2017 - Present

- Work collaboratively with colleagues to install commercial HVAC systems
- Perform diagnostic inspections of faulty systems and provide troubleshooting under supervision, including compressor, pump, and motor repair
- Carry out regular maintenance and servicing to preserve equipment condition and prevent malfunctions
- Maintain a safe and uncluttered working environment and remain alert to potential health and safety concerns

Sales Associate

Skechers, Houston, TX | August 2016 - July 2017

- Kept up-to-date stock inventories and ordered products to ensure adequate supply
- Clearly explained the features and benefits of a wide range of products to customers and helped them select the most suitable option
- Maintained a thorough knowledge of product specifications and took responsibility for updating understanding
- Worked closely with teammates to meet and exceed challenging sales targets under time pressure

Education

High School Diploma

North Houston Early College High School, Houston, TX | June 2017

Electives completed:

- Math Applications
- Computer Programming
- Physics
- Heating and Cooling Systems

CERTIFICATIONS

- Heating, Air Conditioning and Refrigeration Advanced Certificate Level 1, Houston Community College, June 2018

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Diligent apprentice HVAC technician with a thorough knowledge of commercial installation and maintenance. Outstanding troubleshooting ability and adept at diagnosing and fixing common HVAC faults. Dedicated team player with a proven track record for working calmly and efficiently under pressure.

Key Skills

- Strong technical knowledge of HVAC systems
- Installation and repair
- Preventative maintenance
- Teamwork
- Customer service
- Problem-solving and troubleshooting
- Health and safety