

Natalie Byers

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Andy Sanders

HR Recruiter
Advocate Solutions
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Dear Mr. Sanders,

Maintaining and nurturing business relationships to gain trust, referrals, and repeat business is one of my biggest accomplishments during my 2+ years as an account manager. Now, I'm interested in bringing my success to Advocate Solutions.

I was enthusiastic to learn of Advocate Solutions' goals for national growth and future potential for exciting career opportunities. I would like to bring my experience in problem resolution and my ability to execute marketing and sales plans to your organization.

Some of my past successes include:

- Overseeing and managing 50+ accounts while prospecting up to 200 companies
- Selecting a pitch team and developing our presentation strategy, resulting in a 38% win rate of new accounts
- Creating appealing new visual merchandise materials to attract new customers

I'd like to set up an interview to discuss my past achievements and how I can use my experience to help further Advocate Solutions' growth plans. Please let me know when you are available to meet.

Best Regards,

(Insert Signature Here)

Natalie Byers

P.S. I'd love to tell you about how I was promoted within my company from Administrative Assistant to Assistant Account Manager and then moved into my current Account Manager position.