

# Bronte Gibson

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March 12, 2021

## Dominique Weston

Senior Hiring Manager  
Central Vermont Medical Center  
(765) 432-1098  
d.weston@youreemail.com

Dear Ms. Weston,

Reducing health and safety incidents in my patrol area by 89% last year was the most significant achievement of my working life. I believe that my vigilance and observational abilities allowed me to accomplish this crucial goal and hope to display similar qualities as a security officer at the Central Vermont Medical Center.

As a dedicated officer with 2+ years' experience improving safety and security in public service buildings, the opportunity to apply my skills in a healthcare setting appeals to me. I believe that my recent accomplishments show that I can be an asset to your organization. These include:

- Responding promptly to 12 emergency incidents in 2020 and providing essential first aid on five occasions
- Receiving glowing praise during my annual review for my sound judgment and appropriate use of force during security incidents
- Reducing my organization's losses by 32% in collaboration with teammates through the use of loss prevention best practices

I hope to meet to discuss how my personal attributes and experience can help Central Vermont Medical Center continue to provide secure and safe services to its patients in 2021. I am available for an interview at your convenience.

Sincerely,

*(Insert Signature Here)*

**Bronte Gibson**

P.S. I would love to explain why I was chosen to assist with staff training on de-escalation techniques last month.