Lucie Greenwood

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March 15, 2021

ISAIAH NOVAK

Senior Hiring Manager Securitas Security Services USA (765) 432-1098 i.novak@youremail.com

Dear Mr. Novak,

Last year, I provided high-quality training to my team to improve their application of loss prevention strategies, resulting in a 65% reduction in company losses. I hope to lead the security team at Securitas Security Services USA to similar achievements in 2021.

As a passionate officer with 14+ years' experience providing high-quality security services and more than four years in a leadership role, I am drawn to the chance to assume a post in an industry-leading company like Securitas Security Services USA. My recent successes include:

- Receiving praise four times during my performance reviews for my prompt and appropriate response to emergency situations, including a bomb threat in June 2020
- Successfully identifying and resolving health and safety situations to reduce accidents by 87% in a single year
- Onboarding nine new hires over four years and providing professional development in security violation detection and appropriate use of force

I would like to explore how my extensive knowledge and advanced skills can help Securitas Security Services USA continue to improve public safety. Please feel free to let me know a suitable date and time.

Sincerely,

(Insert Signature Here)

LUCIE GREENWOOD

P.S. I would love to explain how I improved incident logging accuracy by 43% in 2020.