

Dwane Brown

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Simon Taylor

HR Manager
ABC Retail
(987) 654-3210
s.taylor@abcretailorlando.com

Dear Mr. Taylor,

I was instrumental in reducing the losses at Oceanside Retail by 47% over the last two years. This was one of the proudest achievements of my career, and I achieved this record by remaining vigilant and keeping an eye on individual shoppers without being invasive.

I have over eight years of experience as a retail security guard. In that time, I have testified in court and filled in the required documents to ensure the prosecution of shoplifters on at least 40 occasions. I am in excellent physical condition.

Highlights of my career include:

- Assisting Oceanside Retail to recover over \$100,000 worth of stolen goods
- Being awarded employee of the year in 2016, 2018, and 2019
- Training 11 new security guards in company policies, suspect surveillance, and apprehending suspects in a safe way

I would love the opportunity to discuss how I can reduce the losses that your company is currently suffering due to theft. Please feel free to contact me with an interview time and date that suits you.

Kind regards,

(Insert Signature Here)

Dwane Brown

P.S. I would love to tell you about my innovative surveillance methods that reduce losses.