

ATHENA LIN

321 My Road, Seattle, WA 65432 a.lin@myemail.com (123) 456-7890

Enthusiastic early childhood education graduate with a detailed understanding of effective teaching strategies for young children. Nurturing and patient interpersonal style with excellent positive behavior management skills. Experience preparing meals and snacks and providing sensitive, dignified personal care for infants and toddlers.

EDUCATION

ASSOCIATE IN APPLIED SCIENCE IN EARLY CHILDHOOD EDUCATION

*Lake Washington Institute Of
Technology Kirkland, Wa, September
2018 - June 2020*

Coursework completed:

- Teaching Young Children
- Health, Safety, and Nutrition
- Infant and Toddler Care
- Child Development

KEY SKILLS

- Detailed knowledge of early childhood education strategies
- Clear written and verbal communication in English and Spanish
- Able to create engaging learning environments paying close attention to health and safety
- Planning and delivering age-appropriate and enjoyable learning activities
- Thorough understanding of safeguarding protocols and state child care regulations

CERTIFICATIONS

- Pediatric CPR and First Aid, 2020

PROFESSIONAL EXPERIENCE

CHILD CARE INTERN

La Petite Academy of Kirkland,
Kirkland, WA

December 2020 - Present

- Provide support to educators and children during learning activities to ensure educational outcomes are met
- Assist with planning exciting and engaging educational sessions to develop children's awareness of key mathematics and literacy concepts
- Deliver small-group phonics teaching with support from colleagues
- Communicate with parents and guardians to keep them informed of their child's progress and development
- Maintain a clean, organized, and safe learning and play environment

RETAIL ASSOCIATE

Mattress Firm, Kirkland, WA

January 2018 - December 2020

- Greeted customers and provided prompt and attentive service
- Maintained a tidy store and remained alert to potential hazards, reporting to management where necessary
- Worked collaboratively with colleagues to meet challenging sales targets