

Jessica Green
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123 Main Street, Boston, MT 12345

Profile

Dedicated and reliable substitute teacher with six years of experience. Proven skills in K-12 and special education. Preferred substitute teacher at a number of schools in the Boston area. Excellent class management skills. Fluent in English and Spanish.

Professional Experience

Substitute Teacher, Southern Boston Educational District, Boston, MT

September 2016 - Present

- Fulfill long and short-term substitute teaching requirements in a variety of schools and across all subjects from K - 12.
- Receive 92% positive feedback from all teachers
- Awarded two commendations from principals in the area for going above and beyond what was required of the job
- Take regular temporary after-school positions coaching gymnastics and cheerleading
- Able to take on jobs at the last minute and always prepared to teach any subject

Substitute Teacher, Orlando Educational District, Orlando, FL

September 2014 - July 2016

- Stepped in to run after-school coaching for volleyball, gymnastics, and cheerleading
- Assisted students who had difficulty in speaking English
- Selected for long-term substitute teaching positions at three different schools
- Substituted for a special education teacher for six months as one of the few substitute teachers qualified in this area

Education

Bachelor of Arts in English with a minor in Spanish

THE UNIVERSITY OF ORLANDO Orlando, FL September 2010 - July 2014

Skills

- Parent/teacher communication
- Student records management
- Classroom management
- Able to follow lesson plans
- Student engagement