Michael Garcia

Software Developer San Francisco, CA 09876 m.garcia@youremail.com (123) 456-7890

February 1, 2021

Eric Miller Senior Software Engineer Cloud Nine (987) 654-3210

e.miller@cloudnine.com

Dear Mr. Miller,

In my previous position at XYZ Design Corp, I created a new interface that contributed to a 20% increase in new user adoption rates after two months of rollout. I am experienced in web technologies (such as HTML/DOM, HTTP, JavaScript, and CSS.) I would like to bring my knowledge, abilities, and strong work ethic to Cloud Nine as a Software Developer.

With my eight years of experience and B.S. in Computing Engineering, I look forward to contributing to Cloud Nine's reputation for cutting-edge programs. Some of my previous achievements include:

- Introduced customer analytics to provide insight into customer interactions and improve the user experience
- Proven track record of hands-on software troubleshooting to avoid late discovery of flaws
- Led a team of seven software developers to refactor the code and reduce the service loading time by 98%

I look forward to speaking with you about how my previous experience can benefit Cloud Nine. Please feel free to contact me with a time that works best for you.

Best Regards,

(Insert Signature Here)

Michael Garcia

P.S. I'd love to explain how I won DeveloperWeek's CodeFresh Award in 2019.