

Jonathan Ross
(012) 345-6789
j.ross@youremail.com
123 Main Street, Austin, TX 12345

Profile

Highly skilled and dependable mechanic with eight years of hands-on experience. Extensive knowledge of the workings of a wide range of gasoline and diesel vehicles. Well-versed in understanding technical documentation and familiar with a variety of components. Able to explain service schedules and mechanical issues to clients.

Professional Experience

Lead Mechanic, General Motors West Side, Austin, TX

November 2016 - Present

- Supervise a team of five mechanics and three apprentices
- Diagnose, troubleshoot and repair problems on a wide range of vehicles
- Manage the day-to-day schedule of repair projects and vehicles coming in for scheduled services
- Test drive vehicles to ensure all issues have been resolved
- Leading the workshop to receive two national awards for high-quality workmanship and excellent customer service

Mechanic, Quality Motors, Austin, TX

July 2012 - October 2016

- Worked under the direction and supervision of a Master Mechanic
- Performed routine scheduled services on a variety of vehicles
- Spoke to an average of 57 customers each week and discussed labor, repair, and service schedules
- Finished all jobs 13% faster than the company average

Education

Associates Degree in Automotive Engineering

AUSTIN COMMUNITY COLLEGE Austin, TX September 2010 - June 2012

Key Skills

- Troubleshooting
- Leadership
- Maintenance procedures
- Inspecting vehicles
- Rebuilding engines

Certifications

- ASE A-Series Certification, Master Auto Technician, National Institute of Automotive Service Excellence, 2018