

Maya Harding
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Profile

Outgoing hospitality graduate with in-depth knowledge of hotel and restaurant management. Dedicated to providing memorable guest experiences and maintaining high standards of service. Excellent strategic skills with strong multitasking ability and aptitude for organizing reservations and staff deployment. Friendly and warm communication style and ability to work closely with team members to achieve ambitious targets.

Key Skills

- Time management
- Excellent written and oral communication
- Strong numerical ability
- Motivated and hardworking
- Thrives in fast-paced working environments
- Excellent teamwork skills
- Knowledge of alcoholic beverages and food pairings

Education

Associate of Applied Science in Hospitality Management

SAINT PAUL COLLEGE Saint Paul, MN, September 2018 - June 2020

Courses Completed:

- Food service concepts
- Hospitality marketing and sales
- Customer service practices

Professional Experience

Server, Yard House, Minneapolis, MN

June 2020 - Present

- Take customer orders and provide efficient and friendly table service
- Answer customer's menu queries and advise on dietary requirements and potential allergens in dishes
- Maintain an up-to-date understanding of a broad menu and communicate information to customers
- Work collaboratively with colleagues to meet challenging deadlines in a busy environment

Server, Spoon and Stable, Minneapolis, MN

June 2018 - September 2018

- Developed a detailed knowledge of wines and cocktails and recommended suitable pairings to customers
- Communicated with kitchen staff to facilitate special requests and ensure timely service
- Assisted with washing up and cleaning duties as required
- Maintained an attractive and uncluttered dining area
- Processed payments and refunds using the point-of-sale system