

JODIE RAMSAY

678 Third Street, Miami, FL 90213 j.ramsay@myemail.com (456) 789-0123

Professional and safety-conscious forklift operator with two years' experience moving heavy loads and packaging shipments in large warehouse environments. Competent at driving multiple forklift types, including stand-up and sit-down vehicles. Excellent knowledge of safe lifting techniques and injury-free throughout employment. Strong team player and willing to work long shifts to support company targets without compromising output quality.

EDUCATION

HIGH SCHOOL DIPLOMA

Miami Senior High School, Miami, FL
June 2019

Electives Completed:

- Auto Mechanics
- Driver Education
- Production Technology

KEY SKILLS

- Forklift operation and maintenance
- Experience using RF handheld scanners and WMS systems
- Able to perform basic machinery troubleshooting tasks
- Clear verbal communicator
- Strong teamwork skills
- Detailed knowledge of safe working practices in sub-zero environments

CERTIFICATIONS

- OSHA Forklift Certification, January 2021

PROFESSIONAL EXPERIENCE

FORKLIFT OPERATOR

Sun Commodities, Miami, FL
February 2019 - Present

- Safely load and unload pallets of wholesale produce using forklift vehicles
- Perform daily maintenance and safety checks and carry out fixes to solve common mechanical problems
- Move products to specified storage spaces and manually unload and stack boxes, observing safe lifting practices
- Maintain a clean, unobstructed work area and report health and safety issues to supervisors
- Use RF scanners to keep accurate putaway records

WAREHOUSE ASSOCIATE

Capstone Logistics LLC, Miami, FL
June 2019 - February 2019

- Calculated load costs and processed payments
- Safely lifted and carried loads weighing up to 80 pounds
- Tidied and disposed of packing materials following company guidelines to maintain site safety
- Worked with teammates to efficiently handle freight shipments to challenging deadlines