

ASTON PHAM

Senior Accountant
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February 13, 2021

Layla Hills
Hiring Manager
Intuit
(876) 543-2109
l.hills@youreemail.com

Dear Ms. Hills,

My publication on accounting data security won a Joint AICPA/AAA Notable Contributions to Accounting Literature Award in 2020. The judging panel stated that my work made a significant impact on industry best practices. I hope to apply my extensive knowledge in the role of Senior Accountant at Intuit.

I know you seek an individual with in-depth experience in tax laws and concepts who can lead a large team in a fast-paced company. My recent accomplishments show that I have the potential to become an inspiring leader at Intuit. These include:

- Spearheading a project to improve detection of accountancy errors, resulting in a saving of \$2.3 million in 2020
- Applying innovative data security measures that reduced company spending by 25% over two years
- Providing high-quality professional development sessions to junior accountants that delivered a productivity increase of 45%

I am available at your convenience to explore how my attributes and skills can help Intuit continue to build its reputation as a leading provider of accountancy services. Please don't hesitate to contact me to schedule an appointment.

Sincerely,

(Insert Signature Here)

ASTON PHAM

P.S. I would love to explain why I was named Manager of the Year at my company in 2020!