

Skyler Thompson

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456 My Street, San Diego, CA 76543

Pat Gibbons
Belmont High School
123 Your Street,
Houston, TX 12345
(123) 456-7890
example@youremail.com

[month, day, year]

Dear Pat Gibbons:

I'm interested in applying for the school counselor position at Belmont High School that I found on LinkedIn. With over 10 years of experience as a certified behavioral analyst and school counselor, I pride myself on my ability to support at-risk students overcome unique challenges and grow. I am confident I can provide positive contributions to your school community in this role.

Belmont High School's reputation for providing quality mental health services to diverse student populations draws me to apply for this opportunity. During my time with Addison High School, I led numerous initiatives to transform school cultures and improve access to resources for disabled and at-risk students. Below, you'll find a list of my previous career accomplishments:

- Delivered counseling services and guidance, supported social-emotional growth, aided students in achieving both academic and career goals, and developed individualized coping strategies
- Drove the professional development of mental health and teaching staff on trauma-informed practices, strength-based counseling, culture transformation strategies, and unconscious bias
- Provided comprehensive support and external resources to disabled and at-risk students

I look forward to speaking with you further regarding how my experience counseling at-risk students can help further improve graduation rates at Belmont High. Feel free to contact me via phone or email at your convenience. Thank you for your time and consideration.

Sincerely,

Skyler Thompson