

Tyreece Blake
(318) 456-7890
tyreeceblake@example.com
123 Your Street, Brooklyn, NY 81880

Applicant Profile/Objective

Energetic and reliable recent graduate with a passion for all things podcast and/or post-production. Eager to learn yet equipped with experience as a daily morning show DJ for USC radio station and as part of the production crew with TalkRadi, NYC. Proficient in audio and video editing.

Key Skills/Knowledge Areas

- Flexibility
- Organization
- Budgeting
- Fact checking
- Adobe audition

Education

Advanced Media Institute Podcast Bootcamp Certificate

UNIVERSITY OF CALIFORNIA AT BERKELEY, Los Angeles, CA, December 2019

Bachelor of Fine Arts, Cinematic Arts, Film and Television Production, 3.6 GPA

UNIVERSITY OF SOUTHERN CALIFORNIA, Los Angeles, CA, December 2020

Relevant Courses:

- Multicultural Media
- Audio Editing
- Business of Video Production
- Practicum in Video Production
- Writing for Audio

Professional Experience

Podcast Station Production Assistant/Intern, TalkRadio NYC, New York, NY

April 2020 – Present

- Identify social-worthy content in all shows and pre-interviews show guests
- Edit and prepare audio clips for the air
- Schedule interviews and conduct research
- Support subsections by editing, scripting, and linking related pieces, music, etc.