

February 1, 2021

## Habibah Mata

Seattle Genetics  
(111) 222-3333  
hmata@email.com

Dear Ms. Mata,

Being shortlisted for the International Prize in Statistics for innovations in the field of clinical trial statistical methods was the pinnacle of my career to date. I hope to bring the same revolutionary thinking and attention to detail to the Principal Statistician role at Seattle Genetics.

With eight years of specialist training in the field and 2+ years in a leadership role, I believe that my skills and experience make me the perfect fit for Seattle Genetics' prominent position in the genetic research sphere. My key achievements include:

- Designing a software program to improve bioinformatics for lung cancer detection, resulting in a multimillion-dollar research grant
- Achieving 25+ publications in genetic statistics and computation
- Spearheading a team to develop methodologies that improved data analysis accuracy by 45% in 2020

I firmly believe that I have the qualities necessary to become an inspiring and effective leader at Seattle Genetics and would like to arrange an interview to discuss this further. Please don't hesitate to contact me to schedule a meeting.

Sincerely,

*(Insert Signature Here)*

**Diana Kaiser**

P.S. I would love to explain why I was recognized as Statistician of the Year by my employer in 2020.